

Mortgage Payment Instruction Form

Client(s) are required to complete sections A together with sections B or C and D.

Once completed please return with your offer letter.



A. Account Details

Account Holder(s): _____

Mortgage Account Number

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 Contact Tel No: _____

B. Further Advance Applications / Stage Payments

Please refer to your offer letter to see if any special conditions apply.

Please arrange for the sum of (Amount in figures)

(In words) _____ to be paid as detailed below.

Further Advance Applications and/or the first Stage Payment will only be paid the day after any required bond has been registered.

Please note that for stage payments an administration charge of £50 will also apply for each stage payment that is made.

C. Re-mortgage Applications

Please refer to your offer letter to see if any special conditions apply.

Tick one of the following:

Following settlement of our existing mortgage please arrange for the remaining funds to be paid as detailed below.

Following completion of our mortgage please arrange for the sum of (Amount in figures)

(In words) _____ to be paid as detailed below.

We understand that funds will be paid the day after our bond has been registered.

D. Electronic Funds Transfer - CHAPS (£25 Fee - Same day value)

Please advise where you would like us to transfer your funds.

Bank: _____

Sort Code: _____

Account Name: _____

Account Number: _____

Signed: _____ Date: _____

Signed: _____ Date: _____

Signatures required by all parties to the account.