



# SKIPTON INTERNATIONAL

## Bursary Application Form

Upon completion, please return to:-

Annette Wales, HR Manager  
Skipton International  
PO Box 509  
Tudor House  
St Peter Port  
Guernsey  
GY1 6DS

Email: [recruitment@skiptoninternational.com](mailto:recruitment@skiptoninternational.com)

### Your Details

Surname

Forenames

Date of birth

 

Place of birth

Nationality

Address

Postcode

Telephone

Mobile

E-mail address

Do you have full local residential status? (please tick as appropriate)

Yes

No

## Secondary / Further Education

Name of School / College	From	To	Subject and level	Grade	Date
			Subjects currently being studied	Predicted Grades	

Details of any scholarships, awards or prizes won at school/ college

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## Further Higher Education intended

Name of University(ies)	Degree and Title	Start Date	Duration

## Employment Record

Employers Name and Address	Job Title and Start and Finish Dates	Main Responsibilities

## Reference

Please note a reference will only be requested if your application is successful. Please give one of your school tutors as a referee.

Surname

Forenames

Address

Postcode

Telephone

Occupation

## Criminal Convictions

The successful applicant will be required to produce a Basic Police Disclosure prior to the commencement of any employment with Skipton International.

I declare that I do not now, nor have ever been convicted of any Criminal Acts and do not have a criminal record

I have been convicted of a Criminal Act (please provide details below)

## Student Profile

Please include information about achievements, academic or otherwise, or anything notable you wish to draw to our attention. **Please also state how a Bursary from Skipton International will help you gain the maximum benefit from your time at University.**

## The Data Protection (Bailiwick of Guernsey) Law, 2017

The full Skipton International Privacy Policy can be found online at [www.skiptoninternational.com](http://www.skiptoninternational.com). We are committed to protecting your privacy and keeping your personal information secure.

The Data Protection (Bailiwick of Guernsey) Law, 2017: Except to the extent we are required by law, Skipton International Limited will only process information provided on this form for the purpose of personnel administration, including pay. If your application is successful, the information will form part of your employment file and will be lawfully processed for all purposes in connection with your employment as outlined in the Employee Privacy Policy which also details employee personal data retention periods. If you are unsuccessful in your application, the information provided will be retained securely by the HR Manager for 6 months in the event of any queries raised surrounding the interview/selection process.

Information will only be disclosed outside Skipton International Limited to organisations that are under contract to process data.

Skipton International Limited operates a policy of openness and members of staff are permitted to access their own personnel file.

### Declaration

I declare that the information I have given is, to the best of my knowledge, true and correct and may be stored and used in accordance with Skipton International Limited's recruitment and selection procedures. I understand that giving false information will disqualify my application, or if discovered after appointment, may result in the bursary being withdrawn. I understand my personal data will be processed for the purposes and on the terms set above.

Signature of applicant

Day	/	Month	/	Year
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**SKIPTON  
INTERNATIONAL**

PO BOX 509, TUDOR HOUSE, THE BORDAGE, ST PETER PORT, GUERNSEY, GY1 6DS

TEL: **01481 727374** [www.skiptoninternational.com](http://www.skiptoninternational.com)

To help maintain service and quality, some telephone calls may be recorded and monitored

September 2018