

# CUSTOMER APPLICATION FORM - THIRD AND FOURTH APPLICANT SHEET

Please complete all sections of the form in BLOCK CAPITALS and tick appropriate boxes. Please note failure to complete all sections may result in your application being delayed.

## First Applicant

Surname

Forename

## 1. Your Details

### Third Applicant

Title

Surname

Forenames

Previous Names

Date of Birth

Country of Birth

Town/City of Birth

Nationality

Dual/Multiple Nationalities      Yes      No

Please state any further nationalities:

Do you have any ties to country of birth:  
Yes      No

Residential Address

Postcode

How long at this address?

Correspondence Address  
(if different)

Postcode

Home Telephone

Mobile Telephone

Email address

Occupation

Name of Employer

Annual income

If retired, previous employer and annual income:

### Fourth Applicant

Title

Surname

Forenames

Previous Names

Date of Birth

Country of Birth

Town/City of Birth

Nationality

Dual/Multiple Nationalities      Yes      No

Please state any further nationalities:

Do you have any ties to country of birth:  
Yes      No

Residential Address

Postcode

How long at this address?

Correspondence Address  
(if different)

Postcode

Home Telephone

Mobile Telephone

Email address

Occupation

Name of Employer

Annual income

If retired, previous employer and annual income:

## **Politically Exposed Persons:**

If you consider yourself a Politically Exposed Person (PEP) as defined in the following link (<https://www.skiptoninternational.com/pages/pep/>) or other regulations please tick the below box.

First Applicant is a PEP

Second Applicant is a PEP

**Should your PEP status change throughout your time as a Skipton customer, you are required to contact us directly, informing us of this change.**

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## **2. Tax Details**

All Applicants must complete the following section:

### **First Applicant**

**Are you a tax resident only in the Channel Islands?**

Yes                      No

Please list all countries in which you are tax resident and supply your TIN for each. If you are tax resident in the Channel Islands, then please provide your Social Security number

**Country**

**TIN\***

### **Second Applicant**

**Are you a tax resident only in the Channel Islands?**

Yes                      No

Please list all countries in which you are tax resident and supply your TIN for each. If you are tax resident in the Channel Islands, then please provide your Social Security number

**Country**

**TIN\***

Any additional countries please provide on a separate sheet

**Are you a citizen of the United States?**

Yes                      No

**If yes, please provide your TIN\* above.**

**Are you a citizen of the United States?**

Yes                      No

**If yes, please provide your TIN\* above.**

\*A tax identification number (TIN) is your tax registration number in your country of residence. We are required to obtain TINs, if possible. Where no TIN is available, please state why and supply documentary evidence from your tax office to support it.

## **Social Security Number**

**Channel Island residents MUST provide Social Security Number, not tax reference.**

The Guernsey and Jersey government have signed a number of inter-governmental agreements and the OECD Multilateral Competent Authority Agreement to share tax information, where applicable, with the tax authorities in other jurisdictions. The requirement to collect certain information about each customer's tax agreement is part of the Guernsey and Jersey legislation and as a financial services company we are legally obliged to collect it. We are asking for your tax residency and tax ID numbers (where applicable) and will record this on our records now, but will only disclose this information to the relevant tax authorities if and when we are required by Guernsey and Jersey law.

Your tax residence generally is the country in which you live for more than half a year, but there may be other criteria. Special circumstances (such as studying abroad, working overseas, or extended travel) may cause you to be resident elsewhere or resident in more than one country at the same time (dual residency). The country/countries in which you pay income tax are likely to be your country/countries of tax residence. If you are a US citizen or hold a US passport or green card, you will also be considered tax resident in the US even if you live outside the US.

If you have any questions on how to complete this section we recommend you speak to your tax or legal adviser.

If you are a previous Skipton International customer please provide your old account number if possible.

### 3. Account Details

Type of account required (refer to the products on the [savings homepage](#))

Account Type 1	Deposit value 1
Account Type 2	Deposit value 2
Account Type 3	Deposit value 3

Account Designation  
(if required) e.g University Fees

*Notice must be given by the account holder, i.e. this is not an automatic process. Furthermore, once notice is placed on an account you will be notified in writing or via Skipton International Online of the expiry date. Instructions must be given prior to the expiry date.*

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### Joint Applicants

For a joint account, will the signatures of all applicants be required to authorise a withdrawal or only one signature from the applicants?	All	One Applicant
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### Interest Details

**Annual Interest:** Interest is only paid annually

Added to my/our Skipton International Account

Paid to my / our UK / Channel Island bank or building society account below  
(Sterling Account holders only)

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### Nominated Account Details

Your nominated account details will be retained and used for future withdrawals requests. The nominated account must be in your own name(s). Please provide a bank statement to confirm the account name and number.

**Interest can only be sent to a UK/Channel Island bank or building society account.**

Sterling Account Holders	US Dollar Account Holders
Name of Account Holder(s)	Name of Account Holder(s)
Bank Name	Bank Name
Bank Address	Bank Address
	SWIFT/BIC
Account Number	Account Number
Sort Code/SWIFT/BIC*	Routing Number/IBAN
IBAN Number*	Reference
Routing Number*	<b>Intermediary Bank Details</b>
Reference	Bank Address
	SWIFT/BIC
	Account Number
	Reference

\*Foreign payment information where applicable.

## 4. Declaration of Source of Funds

Please provide full details of the activity that has generated the funds which are to be invested with Skipton International.

Employment Earning (Salary, wages & bonus)	Insurance Policy Maturity / Pay-out
Compensation (Courts Rulings)	Maturing Investments
Dividend Distributions	Loan
Gambling Winnings	Pension Payments
Gift	Personal Savings
Inheritance	Property (rental / sale)
Supported by spouse	Pending receipt

Total amount of investment/deposit in Sterling (£) or US Dollars (\$)

Please confirm all country connections where your funds have been generated

Full detail (Please see guidance below on what details we require on your SoF):

If self employed	What type of business is/was it? What date was it formed? What jurisdiction was it registered in? What is/was the name of the business (please include registered and trading names as applicable) How did you develop the skills to start the business? E.g. university course/diploma/apprenticeship
If employed	What is your employer's name? What position do you hold/what is your job title? For how long have you worked there?
Gifts	If the individual is living, please complete the <a href="#">Gift Letter (download here)</a> .
Property sale	How and when was the property initially acquired? How much were the sale proceeds? What was the address(s) of property(ies)? When was it sold?
Maturing Investments	What sort of investment was it? For how long did you hold the investment and how was it initially acquired? Please give the name of the institution which managed the investments.
Inheritance	From whom did you inherit? How much did you inherit and when? What is the name of the Solicitor/Executor/Trustee who oversaw the transaction?

This above list is not exhaustive, please provide details if your source of funds differs to the sources obtained above. Please note we may have to reach out for further information/documentation should it be required for your application.

## 5. Savings Details

Amount of initial deposit (minimum £25,000*)	Sterling (£)	£
Amount of initial deposit (minimum \$50,000*)	US Dollars (\$)	\$

\*Please check the saving product's minimum initial deposit amount as some products may vary.

### Form of Payment

Electronic Transfer

Sterling Cheque (submitted with this application) and payable to Skipton International Ltd  
(Sterling Account holders only)

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## 6. Rationale for Account

Please confirm the reason for opening your account in Guernsey, as opposed to your home jurisdiction (Non-Bailiwick Residents only).

### How did you hear about Skipton?

E.g. Radio advert, friend/family referral, investment advisor

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## 7. Regular Contributions

Please confirm if you will be making regular contributions to the savings account and if so the frequency of these transactions and also the countries these funds will originate from.

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## 8. Verification of Identity

Skipton International Limited reserves the right to seek and take up references on applicant(s) and to take such measures in order to verify the identity and/or the address of the applicant(s) as Skipton International Limited, in its sole discretion, thinks fit.

Please submit two forms of verification, 1 from List A and 1 from List B. There is guidance available on our website. If you would like to use our new Free Automatic Verification Software to verify documentation and identity please tick here so the team can send you a link. Please ensure that you are eligible for ID PAL use by contacting the Customer Operations team on +44(0)1481 727 374 or email at [info@skiptoninternational.com](mailto:info@skiptoninternational.com).

Please send me a link to ID PAL

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Please note ID-PAL is not available to every country. If you do not wish to use ID PAL, please complete the below and attach the documents requested.

## List A

First  
Applicant

Second  
Applicant

Copy of current valid passport (copies of the relevant pages must be certified within as a true copy of the original document and a reasonable likeness to the individual who has been met by a professional person. e.g. your bank manager, senior civil servant, solicitor, accountant) Certification must be done within 3 months of receipt. **Please do not post your original documents to us.**

Copy of current full driving licence (with photograph) certified as a true copy of the original document and a reasonable likeness of the individual by a professional person eg. your bank manager, senior civil servant, solicitor, accountant. Certification must be done within 3 months of receipt

## List B

First  
Applicant

Second  
Applicant

Certified Copy of a Utility bill showing address (eg. gas, electricity, etc. and must be no more than 3 months old. Mobile phone bills and general invoices are not acceptable)

Certified Copy of a Bank, building society or credit card statement (statements must be no more than 3 months old);

Certified Copy of a Correspondence from a government source (to be dated within the last 3 months).

if your utility bill or bank statement is a PDF (Dated within the last three months) and is received directly by e-mail or downloaded on a portal from an online provider we will require the original email to be forwarded to us along with the attachment or a screen shot of your account on the portal showing your name.

## 9. Skipton International Online

Skipton International Online allows you to digitally access your accounts, open new accounts, make external payments to your nominated account and make transfers between existing accounts at the touch of a button. Signing up – which is FREE - reduces the amount of paper we send to you, helping both you and Skipton International become more environmentally friendly.

To register for [Skipton International Online](#), we require an email address, and intend to use the email address provided under the 'Your Details' section (page 3), unless stated otherwise.

Skipton International Online operates on Two Factor Authentication, meaning you must have access to Two separate devices when registering and logging in. One of these devices must be capable of downloading applications from either the Apple App Store or the Google Play Store.

**If you wish to sign up to Skipton International Online, please tick here.**

## Skipton Telephone Banking

### Passcode(s) for Telephone Instructions

The passcode facility allows customers to give instructions via telephone. For security purposes this facility can only be used to:

- Make payments to Nominated Accounts (which have to be in your own name(s))
- To make transfers between accounts in your name(s) held at Skipton International Limited
- Obtain information about your account(s) held with Skipton International Limited

We recognise that it is convenient to be able to communicate via telephone, but there must be safeguards against misuse by other persons. You should understand that when we receive instructions by telephone we cannot be sure that they come from you. It is therefore vital that you keep tight control of your passcode. Security is your responsibility and therefore you should not divulge your chosen passcode and you should not write it down. Should it fall into the wrong hands, it would be easy for someone to give instructions that appear to have come from you. We will respond to such requests from you, provided that you waive any right of action you might have against us in the event that information is passed to someone else as a result of our responding to a request that purports to have come from you. If your account requires more than one signature for withdrawals, all passcodes will be required when giving instructions verbally over the telephone.

As you are using an insecure means of communication to give instructions to us and to receive information, we advise you to take legal advice before ticking the indemnity.

We will not make payments unless the correct passcode is quoted.

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In order to register for Telephone Banking please provide your chosen passcode(s) below:

First Applicant

Second Applicant

**The passcode must be numerical and six digits long and should be unique and non-obvious, please do not use your date of birth.**

**Please note joint account holders must have different passcodes. Security is your responsibility and therefore you should not divulge your chosen passcode and should not write it down.**

## 10. Indemnity

In consideration of you, your employees or agents acting in accordance with any instructions given verbally over the telephone authorised by a password in your possession purporting to be from me, I:

- Irrevocably authorise you to debit my account with all sums of monies paid out pursuant to such instructions and with all charges and expenses (including any sums payable under the indemnity below) which you may incur as a result of your complying with such instructions;
- Undertake to indemnify and keep you indemnified against all claims, losses, expenses and liabilities in relation to or arising out of your acting on such instructions;
- Declare that I have been advised to obtain legal advice before executing this agreement and either have taken legal advice or have had the opportunity but have not done so and I understand that enforcement by you of your rights under the indemnity in this agreement may result in loss to me;
- Understand that apart from transfers between accounts with you in my/our name(s), instructions authenticated by passwords will be accepted by you only to give out information on account(s) with you and/or to make payments to my/our nominated bank account and/or to issue Sterling cheques payable in my/our own name(s) to my/our registered address;

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Note that only one password indemnity per customer relationship is to be used.

**By ticking the below box, I confirm that I have read and agree to the Indemnity terms above, I understand that this Indemnity shall be governed by the law of Guernsey and I submit to the non-exclusive jurisdiction of the Guernsey courts in all matters arising from it.**

First Applicant

Second Applicant

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## Declaration (all applicants must complete)

To enable Skipton International Limited (Skipton) to confirm and document my tax status accurately; I/we hereby certify that:

The information provided on this form is complete and accurate.

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I am the beneficial owner(s) of the account, or are authorised to sign on behalf of the individual who is the beneficial owner of the account.

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I will notify Skipton immediately in the event of any change in the personal information provided or in my/our circumstances relevant to this form, and will provide Skipton with an updated form within 30 days of such change occurring. I/we further understand and agree that any failure to do so shall entitle Skipton, in its sole discretion, to terminate any account in which I/we have beneficial interest.

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I will comply with all tax and exchange control laws, regulations and reporting requirements imposed by an applicable jurisdiction relating to my/our accounts maintained with Skipton.

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I declare that all statements made in this declaration are, to the best of my knowledge and belief, correct and complete. I undertake to advise Skipton International Limited within 30 days of any change in circumstances which affects my tax residence status or causes the information contained in the declaration to become incorrect, and to provide Skipton International Limited with a suitably updated Self Certification and Declaration within 30 days of such change in circumstances.

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I agree and will comply with the Skipton International Online Terms of Use (available on [www.skiptoninternational.com](http://www.skiptoninternational.com))

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Skipton International Limited is required to comply with all applicable international financial sanctions, including those imposed by the United Nations (UN), the United Kingdom (UK), the European Union (EU), and local regulations within the Bailiwick of Guernsey. As part of our regulatory obligations:

- We are unable to provide banking services to individuals or entities subject to sanctions.
- We reserve the right to delay, refuse, or terminate any application or transaction that involves a sanctioned person, country, or organisation.
- We may be required to freeze assets or report activity to relevant authorities if we suspect a breach of sanctions.

**By completing this application, you confirm that:**

- You are not subject to financial sanctions, and
- You are not acting on behalf of a sanctioned person or entity.

For further information on sanctions, please visit [www.gov.gg/sanctions](http://www.gov.gg/sanctions)

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**I confirm that I have received and read the account leaflet and agree to be bound by the account Terms and Conditions and the Skipton International Limited General Terms and Conditions for savings accounts. I also confirm that the requested account is to be held by me/us just for my/our benefit as owner(s).**

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First Applicant

Second Applicant

Signature

Signature

Date

Date

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Skipton International Limited (Skipton), registered in Guernsey: 30112, is a wholly owned subsidiary of Skipton Building Society. Skipton is licensed under the Banking Supervision (Bailiwick of Guernsey) Law 2020, as amended.

Skipton will comply with the Data Protection (Bailiwick of Guernsey) Law 2017 at all times when obtaining and processing personal data. Our Privacy Policy can be found at [www.skiptoninternational.com](http://www.skiptoninternational.com). Skipton is a participant in the Guernsey Banking Deposit Compensation Scheme (the "Scheme") established by The Banking Deposit Compensation Scheme (Bailiwick of Guernsey) Ordinance, 2008 (the "Ordinance"). Further information and a leaflet about the Scheme are available at: Website: [www.dcs.gg](http://www.dcs.gg)

Telephone: +44 (0) 1481 722756 Post: P.O. Box 380, St Peter Port, GY1 3FY

Deposits made with Skipton International Limited are not covered by the Financial Services Compensation Scheme established under the UK Financial services and Markets Act 2000. To help maintain service and quality, telephone calls may be recorded and monitored.



# The Data Protection (Bailiwick of Guernsey) Law, 2017



The full Skipton International Privacy Policy can be found online at [www.skiptoninternational.com](http://www.skiptoninternational.com) and will also be issued alongside the terms and conditions for all new customers.



We are committed to protecting your privacy and keeping your personal information secure. Skipton will only request personal information that is necessary for us to process and maintain your accounts with us.



The Data Protection (Bailiwick of Guernsey) Law, 2017 gives individuals certain rights over their personal data and defines the rules for how a data controller, such as Skipton International, are allowed to process personal information. It also states that those who record and process personal information must be open and honest in how that information is used.

## Lawfulness of Data Processing

The Data Protection Law only allows us to use (or process) your personal information if we have a proper reason for doing so. We must have one or more of the following reasons:

- To fulfil our contractual obligations to you.
- It is a legal obligation.
- If you consent to it.
- If it is in our legitimate interest to do so

## Collecting Personal Information

The information that we collect about you may come from both yourself and some other sources as listed in the full Privacy Policy.

## Sharing Personal Information

The information that we collect about you may come from both yourself and some other sources as listed in the full Privacy Policy.

## Personal Data Rights

Under the Data Protection (Bailiwick of Guernsey) Law, 2017 individuals have specific rights over how companies use their personal data. Please see the full Privacy Policy for details of these personal data rights and how Skipton meet these requirements.

We may occasionally contact customers with details of Skipton products including new interest rate options via post, email or telephone.

We believe it is within our legitimate interests to do so and that it is in your interests to be made aware of new products that could be of benefit to you. However, you can request that you are not contacted for this purpose via email to 'optout@skiptoninternational.com' or by contacting our friendly Customer Services team on (+)44 1481 730730. You can also make this request in writing to the Data Protection Officer:

Data Protection Officer  
Skipton International Limited  
P.O. Box 509, Tudor House, La Bordage,  
St Peter Port, GY1 6DS Guernsey

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**Please tick this box if you do not wish to receive further product information from Skipton International Limited (where Skipton may occasionally forward new interest rate offers).**

## Customer Savings Application Form Checklist

Please complete the checklist below and submit with your savings application.

Incomplete applications will not be processed until all relevant documents have been signed, received and all applicants have been verified.

**Please complete the checklist below**

### Savings Application Form

Fully completed printed and signed by all applicants.

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### Proof of ID

Current passport certified as a true **copy** of the original document and a reasonable likeness to the individual whom I have met by a professional person certified copy of an appropriate document dated within the last 3 months.

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### Address Verification

Original or certified copy of an appropriate document dated within the last 3 months.

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### Nominated Account Bank Statement

Please provide a bank statement to confirm the account name and number.

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### Declaration

Signed with signature

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**Please email the completed application to [info@skiptoninternational.com](mailto:info@skiptoninternational.com), together with the required documentation: proof of ID, address verification (where applicable), proof of source of funds.**

Alternatively, please post to:

Skipton International Ltd.

PO BOX 509, Tudor House, La Bordage, St Peter Port

Guernsey, GY1 6DS, Great Britain

**Please do not post your original passport or driving licence to us.**

**Charges may apply for returning documents to you.**

Should you require any assistance completing the application, please contact our friendly team on +44 (0) 1481 730730. Telephone lines are open Monday to Friday, 08:30 to 17:00 (UK Time).

Alternatively, please email [info@skiptoninternational.com](mailto:info@skiptoninternational.com).