

# Corporate Information Form



Entity Name

Nature of Business

Address

Correspondence

Address  
(if different)

Contact Name

Telephone Number

Email Address

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## Entity Tax Residency

Country of residence  
for tax purposes

Tax Identification  
Number(s)

If the Entity is resident in United States you must also complete and return an IRS (Internal Revenue Service) W-9 form and include any additional tax residences in the table below.

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## Entity Classification

The Entity will be a Financial Institution (FI) or a Non-Financial Foreign Entity (NFFE) or a Non-Financial Entity (NFE). If you are an FI please complete Section 1 below and if you are an NFFE/NFE please complete Section 2 below to determine the status of the Entity. See page 4-5 for examples of entity types.

### 1. The Entity is a Financial Institution

If you have registered as an FI or as a Sponsored Investment Entity please provide your Global Intermediary Identification Number (GIIN)

If you are a Sponsored Investment Vehicle please provide the GIIN of the sponsoring FI

Name of Sponsoring FI (where applicable)

#### If unable to provide a GIIN, please indicate the reason below:

The Entity is in a country which has signed an intergovernmental agreement and has not yet obtained a GIIN

The Entity has applied, or is going to apply, for a GIIN (but has not yet received it)

The Entity is Certified Deemed Compliant

The Entity is an Owner Documented FI

The Entity is a "Non-Participating FI"

Other (please specify)

### 2. The Entity / Trust is not a Financial Institution

#### Status of entity

Active NFFE / NFE (e.g Trading Company, Retailer, Manufacturer, Hospitality)

Passive NFFE / NFE (complete Section below)

Excepted NFFE (not applicable for IGA jurisdictions)

The Entity is Registered Non Profit Organisation/ Charity

Other (please specify)

## 'Passive NFFE / NFE' Controlling Persons

If you have declared the Entity / Trust to be an FI or an Active NFFE / NFE in the above section, you do not need to complete this section. Otherwise, the Entity / Trust will be considered a 'Passive NFFE / NFE' and you should complete this section.

Please ensure you list below, each controlling person of the entity along with all the countries of tax residency and all Tax Identification Numbers for each controlling person. If a controlling person is a US citizen, US Green Card holder, or US resident, you should include United States in the table below, along with his/her US Tax Identification Number.

Name	Country of Tax Residency	Address	Tax Identification Number	City & Country of Birth	Date of Birth
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## Key Principal Information

Please state all connected parties to the Entity. Refer to page 4 for examples.

### Individual 1

Title

Full Name (including middle name)

Previous Name(s)

Address

Telephone

Date of Birth

Place of Birth

Nationality (If dual please state both)

Email Address

Relationship to Entity\*

Politically Exposed Person\* Yes No

More than 25% shareholder and/or voting rights held in this entity? Yes No

Signature

Date

### Individual 2

Title

Full Name (including middle name)

Previous Name(s)

Address

Telephone

Date of Birth

Place of Birth

Nationality (If dual please state both)

Email Address

Relationship to Entity\*

Politically Exposed Person\* Yes No

More than 25% shareholder and/or voting rights held in this entity? Yes No

Signature

Date

### Individual 3

Title

Full Name (including middle name)

Previous Name(s)

Address

Telephone

Date of Birth

Place of Birth

Nationality (If dual please state both)

Email Address

Relationship to Entity\*

Politically Exposed Person\* Yes No

More than 25% shareholder and/or voting rights held in this entity? Yes No

Signature

Date

### Individual 4

Title

Full Name (including middle name)

Previous Name(s)

Address

Telephone

Date of Birth

Place of Birth

Nationality (If dual please state both)

Email Address

Relationship to Entity\*

Politically Exposed Person\* Yes No

More than 25% shareholder and/or voting rights held in this entity? Yes No

Signature

Date

**\* Please refer to pages 4 & 5 for a Help Guide**

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To help maintain service and quality, telephone calls may be recorded and monitored.

## Help Guide

### Examples of suitable identification

Colour Certified copy of current valid passport (copies of the relevant pages must be certified as a true copy of the original document and a reasonable likeness of the individual by a professional person e.g. your bank manager, senior civil servant, solicitor, accountant). Please do not post your original passport or driving licence to us.

Colour Certified copy of current full driving licence [with photograph] certified as a true copy of the original document and a reasonable likeness of the individual by a professional person eg. your bank manager, senior civil servant, solicitor, accountant.

Guernsey pensions/benefits statements (photographic identity is preferred).

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### Examples of suitable address verification

Utility bill showing address (eg. gas, electricity, etc. and must be no more than 3 months old. Mobile phone bills and general invoices are not acceptable)

Bank, building society or credit card statement (statements must be no more than 3 months old);

Correspondence from a government agency (to be dated within the last 12 months).

Alternatively an original PDF Bank/Credit Statement or Utility Bill (Dated within the last three months) received directly by e-mail or downloaded online from the Bank/Utility Provider, can be provided.

If the PDF was received by e-mail from the Bank/Utility Provider or an e-mail notification to download the PDF was received from the Bank/Utility Provider, we will also need a copy of this e-mail.

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Politically Exposed Person (PEP) definition can be found [here](#).

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Click here for a copy of the [Self Certification Declaration Form for Entities and Trusts](#).

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## Key Principal Relationships

Please use this key to help you to select what your relationship is to the Entity

Secretary	Co-Trustee	Guardianship	Senior Managing Official	Enforcer
Beneficial Owner	Director	Protector	Settlor	Treasurer
Beneficiary	Trustee			

## Examples of CRS Entity Type

Disclaimer: The following table is for information purpose only and is not exhaustive. It is intended only to illustrate examples of the CRS entity type. It should not be considered as tax or legal advice. Skipton International Limited will not be held liable for any action taken (or refrained from being taken) in connection with the information concerned. You are fully responsible for confirmation of your CRS entity type. In case of uncertainty, please seek professional tax or legal advice.

CRS Status	Definition	Examples
<b>Financial Institutions (FI)</b>	<p>FI generally includes all banks, entities with custody of financial assets, certain types of insurance companies, asset management companies and certain investment funds or investment vehicles, entity which appoints a trustee company, entity that is a third party asset manager or acts as the holding company to a group of companies carrying on a financial business, as well as certain types of treasury and group financing companies.</p>	<p>FI generally includes banks, security dealing companies, investment management services, insurance companies, fund managers, trusts and trustees.</p>
<b>Active Non-Financial Entity (Active NFE)</b>	<p>An Active NFE generally refers to an entity that operates an active trade or business with &lt;50% passive income (gross) or have &lt;50% assets that produce passive income*.</p> <p><i>*Passive income includes dividends and interest.</i></p> <p>It also includes listed companies, Governmental entities, International Organisations (e.g. United Nation or NATO), Central Bank, or their subsidiaries; start-up NFEs, NFEs that are liquidating / emerging from bankruptcy; and non-profit NFEs.</p>	<p>An Active NFE generally refers to an entity with trading activities including manufacturers, wholesalers, retailers, restaurants and bars, hotels, construction companies, health and social work.</p>
<b>Passive Non-Financial Entity (Passive NFE)</b>	<p>A Passive NFE generally refers to entities, organisations, or companies that are in receipt of passive income or hold passive assets.</p> <p>It also includes 'Investment entity that is managed by another financial institution and located in a non-participating jurisdiction'.</p>	<p>A Passive NFE generally refers to entities with no trading activities and receive income or dividend generated from its assets including properties and shares etc.</p>