

# Power of Attorney and Guardianship Authority Form



Complete this form if you would like to register a Power of Attorney (POA) or Guardianship to your account. Please make sure you send the correct documents with this form as detailed on the last page.

**Please note that Skipton will only accept Power of Attorney's that have been ratified in a Guernsey court.**

## Account Holder Details

Account Holder(s) Name

Account Number

Type of Access

Power of Attorney

Guardianship

Expiration date (if applicable)

## POA/Guardianship Details

Title

Full name

Previous name(s)

Date of Birth

Country of Birth

Nationality

Dual/Multiple Nationalities    Yes                      No

Please state any further nationalities below:

Relationship to Account  
Holder

Occupation\*

Annual Income\*\*

Name of  
Employer\*\*\*

\* If retired, please provide your previous occupation.

\*\* If retired, please provide your regular income. ie pensions

\*\*\* If retired, please provide your previous Employer.

Residential Address

Postcode

Email Address

Contact Telephone

## Politically Exposed Persons

If you consider yourself a Politically Exposed Person (PEP) as defined in the following link (<https://www.skiptoninternational.com/pages/pep/>) or other regulations please tick the box.

**Should your PEP status change throughout your time as a Skipton customer, you are required to contact us directly, informing us of this change.**

Are you a tax resident only in Guernsey?      Yes      No

If no, please list all the countries you are tax resident and corresponding Social Insurance (Guernsey Residents) / similar TIN\* (where applicable)

Country      TIN\*

Country      TIN\*

Country      TIN\*

Are you a citizen of the United States?      Yes      No

**If yes, please provide your TIN\* above.**

\*A tax identification number (TIN) is your tax registration number in your country of residence. We are required to obtain TINs, if possible. Where no TIN is available, please state why:

#### **Guernsey residents MUST provide Social Security Number, not tax reference.**

The Guernsey government has signed a number of inter-governmental agreements and the OECD Multilateral Competent Authority Agreement to share tax information, where applicable, with the tax authorities in other jurisdictions. The requirement to collect certain information about each customer's tax agreement is part of the Guernsey legislation and as a financial services company we are legally obliged to collect it. We are asking for your tax residency and tax ID numbers (where applicable) and will record this on our records now, but will only disclose this information to the relevant tax authorities if and when we are required by Guernsey law.

Your tax residence generally is the country in which you live for more than half a year, but there may be other criteria. Special circumstances (such as studying abroad, working overseas, or extended travel) may cause you to be resident elsewhere or resident in more than one country at the same time (dual residency). The country/countries in which you pay income tax are likely to be your country/countries of tax residence. If you are a US citizen or hold a US passport or green card, you will also be considered tax resident in the US even if you live outside the US.

If you have any questions on how to complete this form we recommend you speak to your tax or legal adviser.

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### **Skipton International Online**

Skipton International Online allows you to digitally access your accounts, open new accounts, make external payments to your nominated account and make transfers between existing accounts at the touch of a button. Signing up – which is FREE - reduces the amount of paper we send to you, helping both you and Skipton International become more environmentally friendly. To register for Skipton International Online, we require an email address, and intend to use the email address provided under the 'Your Details' section, unless stated otherwise.

Skipton International Online operates on Two Factor Authentication, meaning you must have access to two separate devices when registering and logging in. One of these devices must be capable of downloading applications from either the Apple Application Store or the Google Play Store.

**If you do not wish to sign up to Skipton International Online, please tick.**

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### **The Data Protection (Bailiwick of Guernsey) Law, 2017**

The full Skipton International Privacy Policy can be found online at [www.skiptoninternational.com](http://www.skiptoninternational.com). We are committed to protecting your privacy and keeping your personal information secure. Skipton will only request personal information that is necessary for us to process and maintain your accounts with us.

The Data Protection (Bailiwick of Guernsey) Law, 2017 gives individuals certain rights over their personal data and defines the rules for how a data controller, such as Skipton International, are allowed to process personal information. It also states that those who record and process personal information must be open and honest in how that information is used

#### **Lawfulness of Data Processing**

The Data Protection Law only allows us to use (or process) your personal information if we have a proper reason for doing so. We must have one or more of the following reasons:

- In order to fulfil our contractual obligations to you, or
- if it is a legal obligation, or
- if you consent to it, or
- if it is in our legitimate interest to do so

A legitimate interest means that we have a business reason for using your information that does not treat you unfairly or have a negative impact upon you. If we ever do rely on or legitimate interest to process your personal information we will advise you of what we are doing.

#### **Collecting Personal Information**

The information that we collect about you may come from both yourself and some other sources as listed in the full Privacy Policy.

#### **Sharing Personal Information**

We may share personal information with other affiliates of Skipton Building Society, third party review sites for service monitoring (currently Feefo) and some other organisations as listed in the full Privacy Policy.

## Personal Data Rights

Under the Data Protection (Bailiwick of Guernsey) Law, 2017 individuals have specific rights over how companies use their personal data. Please see the full Privacy Policy for details of these personal data rights and how Skipton meet these requirements.

We may occasionally contact customers via post, email or telephone with details of Skipton products including new interest rate options. We believe it is within our legitimate interests to do so and that it is in your interests to be made aware of new products that could be of benefit to you. However, you can request that you are not contacted for this purpose by ticking the box below and at any other time, via email to 'optout@skiptoninternational.com' or by contacting our friendly Customer Services team on (+)44 1481 730730. You can also make this request in writing to the Data Protection Officer:

Data Protection Officer Skipton International Limited  
P.O. Box 509, Tudor House, The Bordage, St Peter Port, Guernsey, GY1 6DS

## Declaration

To enable Skipton International Limited (Skipton) to confirm and document my tax status accurately; I/we hereby certify that:

1. The information provided on this form is complete and accurate.
2. I am the beneficial owner(s) of the account, or are authorised to sign on behalf of the individual who is the beneficial owner of the account.
3. I will notify Skipton immediately in the event of any change in the personal information provided or in my/our circumstances relevant to this form, and will provide Skipton with an updated form within 30 days of such change occurring. I/we further understand and agree that any failure to do so shall entitle Skipton, in its sole discretion, to terminate any account in which I/we have beneficial interest.
4. I will comply with all tax and exchange control laws, regulations and reporting requirements imposed by an applicable jurisdiction relating to my/our accounts maintained with Skipton.
5. I declare that all statements made in this declaration are, to the best of my knowledge and belief, correct and complete. I undertake to advise Skipton International Limited within 30 days of any change in circumstances which affects my tax residence status or causes the information contained in the declaration to become incorrect, and to provide Skipton International Limited with a suitably updated Self Certification and Declaration within 30 days of such change in circumstances.

I confirm that I have received and read the Account leaflet and agree to be bound by the Account Terms and Conditions and the Skipton International Limited General Terms and Conditions for Savings Accounts. I also confirm that the requested account is to be held by me/us just for my/our benefit as owner(s).

Account Holder(s) Signature (if applicable)	Name (if applicable)	Date
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POA/Guardianship Signature	Name	Date
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## Authority for Verification of Identity

Skipton International Limited requires all customers to provide verification of their identity, to protect both the bank and customers against fraud and to meet its regulatory requirements. Please provide the following documentation with your application:

- Certified copy of the Power of Attorney/Guardianship
- Full identification documents for each authorised operator of the account for verification of identity and address

When providing the above documentation and/or copies of CDD, please ensure they are certified by a professional person e.g. Company Director, Compliance Officer, Trust Manager. Any original documents received will be copied at our office and returned accordingly.

A suitable certifier must certify that they have met the individual in person and has seen the original documentation verifying the identity and residential address. The certifier must also sign and date the data and provide adequate information so that contact can be made with the certifier in the event of a query. Our '[Identification Verification Form](#)' may be used for this purpose.

**PO BOX 509, Tudor House, The Bordage, St Peter Port, Guernsey, Channel Islands, Great Britain, GY1 6DS.**

**TEL: 01481 730730    [www.skiptoninternational.com](http://www.skiptoninternational.com)**

Skipton International Limited (Skipton), registered in Guernsey: 30112, is a wholly owned subsidiary of Skipton Building Society. Skipton is licensed under the Banking Supervision (Bailiwick of Guernsey) Law 2020, as amended.

Skipton will comply with the Data Protection (Bailiwick of Guernsey) Law 2017 at all times when obtaining and processing personal data. Our Privacy Policy can be found at [www.skiptoninternational.com](http://www.skiptoninternational.com). Skipton is a participant in the Guernsey Banking Deposit Compensation Scheme (the "Scheme") established by The Banking Deposit Compensation Scheme (Bailiwick of Guernsey) Ordinance, 2008 (the "Ordinance"). Further information and a leaflet about the Scheme are available at: Website: [www.dcs.gg](http://www.dcs.gg)  
Telephone: +44 (0) 1481 722756 Post: P.O. Box 380, St Peter Port, GY1 3FY

Deposits made with Skipton International Limited are not covered by the Financial Services Compensation Scheme established under the UK Financial services and Markets Act 2000. To help maintain service and quality, telephone calls may be recorded and monitored.