



SKIPTON INTERNATIONAL

Skipton International Limited Application for Bursary Student

Please complete form fully and send to: - recruitment@skiptoninternational.com

Your Details

Surname:

Title:

Forenames:

Previous Name:

Date of Birth (required for pre-employment screening)

Nationality

Place of birth

Address (including
postcode):

Please provide your telephone numbers below:

Home:

Mobile:

Email:

Do you have a full local residential status? (please tick as appropriate) Yes No

Secondary / Education

Name of School / College	From	To	Subject and Level	Grade	Date
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Subjects currently being studied	Predicted Grades
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Details of any scholarships, awards or prizes won at school/ college

Further Higher Education intended

Name of University(ies)	Degree and Title	Start Date	Duration
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Employment Record

Employer's Name and Address	Job Title and Main Responsibilities	Start Date	Finish Date
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References

Please nominate two referees, one of whom should be your last or present employer or your tutor, the other should be a personal referee. No approach will be made to either referee

- a) without your express knowledge or approval or
- b) until you have accepted a position of employment with us.

Referee 1 - Name:

Referee 2 - Name:

Address:

Address:

Postcode:

Postcode:

Email:

Email:

Telephone No

Telephone No

Period of time you have known the referee

Period of time you have known the referee

Student Profile

Please include information about achievements, academic or otherwise, or anything notable you wish to draw to our attention. **Please also state how a Bursary from Skipton International will help you gain the maximum benefit from your time at University.**

Data Protection Notice

Please read the following paragraphs as they contain important information about your rights and freedoms as well as those that Skipton International Limited may exercise from time to time.

For the purposes of the Data Protection (Bailiwick of Guernsey) Law, 2017 Skipton International Limited will be the data controller responsible for the processing of your data for the purposes of assessing your application. Your data may include “special categories of personal data”. The Law defines “special categories of personal data” as information about your racial or ethnic origin, political opinions, religious beliefs or beliefs of a similar nature, trade union membership, physical or mental health condition, sexual life, genetic data, biometric data, criminal record, pending court proceedings or any alleged offence.

Under GFSC rules, where the role applied for is covered by The Banking Supervision (Bailiwick of Guernsey) Law, 2020, as amended, we reserve the right to obtain employment references covering the past 10 years and to make other enquiries such as periodic credit reference checks so as to be satisfied to your fitness and propriety.

We will conduct credit reference and criminal record checks on all shortlisted applicants prior to first interview. If false or inaccurate information is provided and fraud is identified, details will be passed to fraud prevention agencies to prevent fraud and money laundering.

The Data Protection (Bailiwick of Guernsey) Law, 2017: Except to the extent we are required by law, Skipton International Limited will only process information provided on this form for the purpose of personnel administration, including pay and pensions. If your application is successful, the information will form part of your employment file and will be lawfully processed for all purposes in connection with your employment as outlined in the Employee Privacy Policy which also details employee personal data retention periods. If you are unsuccessful in your application, the information provided will be retained securely by the HR Manager for 6 months in the event of any queries raised surrounding the interview/ selection process.

Information will only be disclosed outside Skipton International Limited to organisations that are under contract process data. Skipton International Limited operates a policy of openness and members of staff are permitted to access their own personnel file.

Declaration – I declare that the information I have given is, to the best of my knowledge, true and correct and may be stored and used in accordance with Skipton International Limited’s recruitment and selection procedures. I understand that giving false information will disqualify my application, or if discovered after appointment, may be grounds for dismissal. I understand my personal data will be processed for the purposes and on the terms set above.

Signed:

Date:

